

Tokyo University of Agriculture and Technology, Commissioned Research Staff etc. Acceptance Regulations
(Regulation No. 63, 16-Kei/Kyou, April 7, 2004)

Amendments

Regulation No. 41, 20, July 7, 2008

Regulation No. 11, 22-Kyou, April 1, 2010

Regulation No. 39, 24, October 1, 2010

Article 1 Purpose

Pursuant to Article 22, Paragraph 1 No. 3 of the National University Corporation Act (Act No. 112 of 2003), these Regulations prescribe matters necessary for procedures involved in the acceptance of Commissioned Research Staff etc. at Tokyo University of Agriculture and Technology (hereinafter referred to as "TUAT").

Article 2 Definition of Terms

In these Regulations, the following terms take their meanings as defined below.

- (1) "Commissioned Research Staff etc." means a technician, researcher or educator dispatched to TUAT for a set term (hereinafter referred to as "Technicians etc.") in order to be directed in research at TUAT, based on a commission from a public organization or private organization (hereinafter jointly referred to as "Commissioning Organization") who is a commissioned research staff and a trainee in all kinds as listed in the attachments.
- (2) "Organization etc." means an organization or facility as prescribed in the Tokyo University of Agriculture and Technology Organization Administration Rules (hereinafter referred to as the "Rules"), Article 3 Section 1, Article 3-2 Section 1, Article 4 Section 2, Article 5 Section 1, Article 6 Section 1 and Article 11 Section 1.

Article 3 Qualifications

A person who can be accepted as a Commissioned Research Staff etc. is:

- (1) a person who is eligible to enter a graduate school pursuant to Article 67 of the School Education Act (Act No. 26 of 1947), or a technician etc. accepted at TUAT as having equivalent academic attainments to such eligible person; or
- (2) in addition to the above, a person accepted at TUAT as having sufficient qualifications to be accepted as a Commissioned Research Staff etc.

Article 4 Application

The head etc. of the Commissioning Organization shall submit to the President of TUAT, in principle at least 30 days prior to commencement of the research, the appended Application Form for the applicant, to which is attached the Letter of Acceptance, curriculum vitae and health check certificate for the applicant.

Article 5 Examination Committee

1. The President shall appoint an External Funding Examination Committee (hereinafter referred to as "Funding Examination Committee") to the Institute of Agriculture and the Institute of Engineering who shall examine whether to accept the applicant as a Commissioned Research Staff etc.
2. Matters pertaining to the Funding Examination Committee are as prescribed separately.

Article 6 Determination of Acceptance of a Commissioned Research Staff etc.

1. When the President receives an application for acceptance as a Commissioned Research Staff etc., the President shall determine the application in the light of the examination conducted by the Funding Examination Committee as prescribed in the preceding article.
2. The President shall report in summary to the Education and Research Council concerning the determination of whether or not to accept the Commissioned Research Staff etc.

Article 7 Research Term

1. The term during which a Commissioned Research Staff etc. shall conduct research shall be within one (1) year, and the research conducted by the Commissioned Research Staff etc. shall complete within the business year that includes the day of acceptance pursuant to the preceding article, provided that if the President deems it is necessary to continue the commissioned research, the research term may be renewed.
2. In the event that the research term is renewed pursuant to the proviso of the preceding section, the procedures pursuant to Article 4 and Article 5 shall be implemented. In this case, the words "the Letter of Acceptance, curriculum vitae and health check certificate for the applicant" in Article 4 shall be replaced with the words "a statement of the reasons for renewal of the research term, the Letter of Acceptance, curriculum vitae and health check certificate for the applicant".

Article 8 Research Method

A Commissioned Research Staff etc. shall conduct research to the extent as that at a graduate school under the direction of the academic/research staff in charge of giving instruction.

Article 9 Research Fees

1. The head etc. of the Commissioning Organization shall immediately a research fees as prescribed separately at

- the time when the Commissioned Research Staff etc. application for acceptance receives consent.
2. If the research fees are not paid the consent for the Commissioned Research Staff etc. shall be canceled.
 3. In principle, research fees paid will not be refunded.
 4. Administrative expenses incurred for research fees of a Commissioned Research Staff etc. shall be handled as prescribed separately.

Article 10 Granting of Certificates

If a Commissioned Research Staff etc. requests certification concerning the research they have undertaken, the President shall grant a certificate as necessary.

Article 11 Cessation of Research

In the event that a Commissioned Research Staff etc. wishes to cease performance of their research they shall notify the President in advance via the head of the Organization etc. concerned.

Article 12 Compliance with Regulations

A Commissioned Research Staff etc. shall comply with these Regulations and other regulations etc. of TUAT.

Article 13 Reporting of Results

When the research term of a Commissioned Research Staff etc. has completed, the Commissioned Research Staff etc. shall issue a report to the President via the head of the Organization etc. concerned.

Article 14 Intellectual Property

Intellectual property for the Commissioned Research Staff etc. shall be handled in accordance with the Tokyo University of Agriculture and Technology Intellectual Property Management Regulations and the Tokyo University of Agriculture and Technology Employee's Invention Regulations.

Article 15 Administration

Administration work associated with consenting to acceptance of a Commissioned Research Staff etc. shall be handled by the Research Support Office of the Research and International Affairs Division.

Article 16 Miscellaneous

Other necessary matters pertaining to Commissioned Research Staff etc. may be prescribed separately in addition to these Regulations.

Supplementary Provisions

These Regulations shall come into effect from April 7, 2004, and shall be applied retrospectively from June 1, 2004.

Supplementary Provision (Regulation No. 41, 20, July 7, 2008)

These Regulations shall come into effect from July 7, 2008, and shall be applied retrospectively from April 1, 2008.

Supplementary Provision (Regulation No. 11, 22-Kyou, April 1, 2010)

These Regulations shall come into effect from April 1, 2010.

Supplementary Provision (Regulation No. 39, 24, October 1, 2012)

These Regulations shall come into effect from October 1, 2012, and shall be applied retrospectively from April 1, 2012.

Attachment (Relates to Article 2 (1))

Classification		Research term
General research staff	Long term	Over 6 months to 1 year
	Short term	6 months or less
Commissioned research staff pursuant to International Students Study Program (see notes) as prescribed by the incorporated administrative agency, jurisdiction of the Secretariat of the Agriculture, Forestry and Fisheries Research Council of the Ministry of Agriculture, Forestry and Fisheries	Long term	Over 6 months to 1 year
	Short term	6 months or less
Commissioned research staff pursuant to flexible researcher system as prescribed by the incorporated administrative agency, jurisdiction of the Secretariat of the Agriculture, Forestry and Fisheries Research Council of the Ministry of Agriculture, Forestry and Fisheries		3 months or less
Commissioned research staff through Ministry of Agriculture, Forestry and Fisheries Outline on Implementation of Program to Promote Adoption of Agricultural Improvement Methods (Emergency Measures to Improve Quality by Program Staff Etc.)	Improvement program staff	6 months or less
	Specialist technical staff and instructors from farmer training and education facilities etc.	3 months or less
Private college trainee	Experiments (including clinical trials)	3 months
	No participation in experiments	3 months
Specialized training college trainee	Experiments (including clinical trials)	3 months
	No participation in experiments	3 months
Public college of technology trainee	Experiments (including clinical trials)	3 months
	No participation in experiments	3 months
Public University trainee	Experiments (including clinical trials)	3 months
	No participation in experiments	3 months
Education and training center trainee	Experiments (including clinical trials)	3 months
	No participation in experiments	3 months

Note. Agriculture, Forestry and Fisheries Research Council of the Ministry of Agriculture, Forestry and Fisheries, an incorporated administrative agency.
Agricultural Technology Research Organization, National Institute for Agrobiological

Sciences,
National Institute for Agro-Environmental Sciences,
Agricultural Engineering Research Institute, National Agriculture and Food Research
Organization, Japan International Research Center for Agricultural Sciences, Forestry and
Forest Products Research Institute, Fisheries Research Agency

Appended Form

Application for Commissioned Research Staff (OO Trainee)
Refer to the attachments